

LEMPÄÄLÄ-ONDANGWA-KANGASALA-KEETMANSHOOP; **“Partnership for Local Democracy, Development & Social Innovation (PLDDSI)”**

COMPONENT OF PLANNING THE PROMOTION OF LOCAL DEMOCRACY

Namibian delegation planning trip to Finland 5.11.-11.11.2007

EXPECTED RESULTS:

- Delegations knowledge on project activities and project administration will be updated
- Basic approach of the democracy-workshop in Namibia, 2008 will be drafted

PARTICIPANTS:

- Ondangwa: Hon. Mr. N.Andimba, Mayor, Mr. Martin Elago, CEO, Mr. I.Namgongo,
- Keetmanshoop: Hon. Ms. Apollus, Councillor, Hon. Mr. Brown, Councillor, Mr. Jerry Shangadi, CEO

PROGRAMME:

Mon 5.11

20.50 Flight SW 285 From Windhoek

Tue 6.11.

14.10. Flight AY 822 Arrival in Helsinki

18.30 Dinner together with delegation of Polytechnic of Namibia

Wed 7.11.

11.30 Project coordination meeting, Venue: Lempäälä Development Ltd, Ideapark

- Schedules
- Financial situation
- Ongoing activities, reports
- Planning and application for 2008-2009
- Other business

Thu 8.11.

9.00-17.00 Workshop of planning the activities of promoting the local democracy with Logical Framework Approach (Agenda attached)

Venue: Tampere Lutheran Congregation, conference centre, Tampere (Same building as Hotel)

Fri 9.11.

9.00-16.00 Workshop continues (Agenda attached)

19.30 Closing dinner

Sat 10.11

17.05 Flight AY 825 Helsinki-Frankfurt

Sun 11.11.

09.00 Flight SW 286 Arrival in Windhoek

Accommodation: Hotel Omena/Apple in City centre of Tampere

Partnership for Local Democracy, Development and Social Innovations

Tentative proposal for the contents of the Finnish-Namibian planning workshop in Tampere, 8-9th of November, 2007

Dr. Ali Arsalo

Aim of the workshop: Development of the general framework, outlines and substance preparations for the final joint planning process

(Between starting and closing the time-tables are indicative as always in an Logical Framework Approach (LFA) -workshop.)

Thursday 081107

- | | |
|-------|---|
| 09-10 | Opening and getting to know each other |
| 10-11 | Introduction to LFA-based project planning – why LFA and what is it all about |
| 11-12 | Discussion about key words – do we have common understanding about local democracy, good governance and related challenges <ul style="list-style-type: none">• Sharing experiences• Group works and plenary• Introductory information for subsequent needs analysis |
| 12-13 | Lunch |
| 13-14 | Discussion about key words continues |
| 14-17 | LFA exercise to serve as the basis for 2008 development of the project plans <ul style="list-style-type: none">• Identification of common subjects and needs to be tackled by the future project• Analysis of the preliminary information: the idea of the problem tree |

Friday 091107

- | | |
|-------|---|
| 09-12 | LFA exercise continues <ul style="list-style-type: none">• Translation of the problem tree to objectives and activities• Analysis of Project environment: assumptions, risks and the role of “killer assumptions”• Indicators: significance of the tools for Project monitoring |
| 12-13 | Lunch |
| 13-14 | Development of Project implementation and management matrixes based on the LFA process |
| 14-15 | Steering Committee as a strategic and guidance body to support the implementation of the Project |
| 15-16 | Finalisation and formulation of the workshop results
Discussion and conclusions for the continuation of the process in Namibia in 2008 |