

Partnership for Local Democracy, Development & Social Innovation
Project coordination meeting

Lempäälä 7th November 2007

Time: 13.00 PM – 14.45 PM

Participants:

- *Ondangwa: Hon. Mr. N.Andimba, Mr. M. Elago, Mr. I.Namgongo*
- *Keetmanshoop: Ms. Apollus, Hon. Mr. Brown, Mr. J.Shangadi*
- *Kangasala: P.Lehtonen, R.Erkkola, E.Ottela*
- *Lempäälä: T.Petäkoski-Hult, K.Tolonen, O.Viitasaari, T.Palander*
- *Guests/Experts: A.Kytövaara, P.Pietilä, L.Sampakoski, K.Kuivasniemi*

Agenda:

1. Nomination of the chairperson for the meeting

Tuula Petäkoski-Hult was nominated as chairperson and Erkki Ottela as secretary of the meeting

2. Opening of the meeting

The chairperson opened the meeting and welcomed all the participants

3. Project Web-site

Timo Palander introduced the newly finished web-pages of the project (www.lempo.fi/namibia/) and presented its main page. The designer of the web pages, Tommi Karvonen (Dipoint), told more about the new web pages and the links and parts that will be published later on. Was clarified that the twin-cities' own web pages have a link to project's web pages. Ondangwa was asked to urgently inform Lempäälä about the address of their present web-page.

After a conversation the new web pages were accepted as well as their further development.

4. Report of the water service team, waste management team and local economic development team

Commentaries of the different sectors of the project were heard:

Water service:

Pekka Pietilä explained the water system network's survey investigation with help of polytechnic students who were recruited to the project. Also the ongoing manufacture of maps was clarified. The compiled report of the subject was noted.

Waste management:

Kaija Kuivasniemi explained the determination stage of the waste management that took place during the autumn. Special attention was directed to stimulate the recycle procedures and its possible business operations. A report of the subject was noted.

The local economic development:

Timo Palander reviewed the actions that had been taken place during the year and the contacts that had been created with several business services organizations and authorities on business visits in June. Mr. Palander also presented the investigation that is in course of preparation and will be carried out by Windhoek Polytechnic and Tampere University of Applied Sciences. The investigation was expected to be finished by February of 2008. The conversations with different directions have shown that the work is advanced as planned.

5. Mid-term report

Timo Palander introduced the draft of the mid-term report that should be submitted to the Association of Finnish Local and Regional Authorities. Minor schedule changes were noted.

The mid-term report was approved and signed.

6. General project activities and schedule 2008 and other years, application 2008

Timo Palander explained the budget and the schedule for the project season. In the discussion the budget was decided to be adjusted so that in the section "Organization development consultation" will be added 5 000 euros for the years 2008-2009.

In addition, the two activities of SME survey were decided to be postponed with couple of months in the section "Local economic development". They start 2007 and will be ended 2008 February-March.

The budget and schedule were approved after these changes.

7. Discussion on Democracy component

Timo Palander told about the Democracy Workshop for the next days as well as the upcoming procedures in Namibia. The programme of the Workshop was noted.

8. Other business

No other business

9. Closing the meeting

The chairman thanked all the participants and closed the meeting

7.11.2007

Erkki Ottela